TRAVELS TERMS & CONDITIONS

NEW ZEALAND
FOR STUDENTS & ALUMNI
JANUARY 8-17, 2016

TOUR OPERATOR: Continuum Educational Travel

CO-SPONSORED WITH: Harvard Exclusive

PROGRAM RATES:
(Land only–price does not include airfare)

Harvard College Student:
$2,975 per person double occupancy
*Must be currently enrolled as a fulltime Harvard student*

Harvard Graduate Student:
$3,475 per person double occupancy
*Must be currently enrolled as a fulltime Harvard student*

College Alumni (classes '11-'15):
$3,475 per person double occupancy
*Special rate for Harvard College alumni from the past five years: '11-'15*

Standard Alumni & Guest rate:
$3,975 per person double occupancy
*Applies to alumni from classes ’10 and earlier as well as family and guests of alumni travelers*

Single supplement: $495

PROGRAM COST INCLUSIONS: Accommodations and meals as specified in the itinerary; domestic flight from Wellington to Queenstown on January 13; airport transfers and baggage handling on program arrival and departure (airport transfers will be for a specified arrival and departure window to be set closer to departure); local academic guide for tour duration; meals as indicated in itinerary; activities and excursions as indicated in itinerary; private coach transportation as indicated in itinerary; bottled water on coaches; all gratuities; $200,000 Emergency Medical Evacuation Insurance.

PROGRAM COST EXCLUSIONS: International airfare to and from New Zealand; passport and visa expenses (if applicable); independent airport transfers; trip cancellation/interruption and baggage insurance; optional excursions or deviations from the scheduled tour; excess baggage charges; meals and beverages other than those specified as included; dishes and beverages not part of the included meals; alcohol or soft drinks except as otherwise indicated; laundry, room service, telephone/email/fax charges; and other items of a personal nature; gratuities for non-group services.

PROGRAM SIZE: This tour, (exclusively developed for the Harvard Alumni Association), is limited to 30 participants on a first-come, first-served basis. The minimum group size is 15. Should the minimum not be met, we reserve the right to cancel the program, levy a small group surcharge, and/or send the program without a HAA study leader. We retain the right to add staff members and/or invited guests to any of our group departures regardless of the stated group-size limitation.

OPTIONAL EXTENSION: SYDNEY, AUSTRALIA
(JANUARY 17-20, 2016); $1,755 per person double occupancy / $295 single supplement (based on 8 to 20 guests)

RESERVATIONS, DEPOSITS, & FINAL PAYMENT: To reserve a space on this program, a $1,000 deposit is required per person. You may also book online at
CANCELLATIONS & REFUNDS: Notification of cancellation must be received in writing by HAA from the participant. On this program, HAA allows a 14-day review period during which trip deposits are fully refundable. The review period begins the day your HAA confirmation letter is printed and ends 14 days later. No extended considerations are allowed for weekends or holidays. Once the 14-day review period has expired, the following cancellation fee schedule will apply. Cancellations received up to 90 days prior to departure will be assessed a $300 per person administrative charge. Cancellations received 89-60 days prior to departure will be assessed a fee equal to 50% of the trip price. Cancellations received within 59 days prior to departure will be assessed a fee equal to 100% of the trip price.

In addition, any applicable airline cancellation fees, optional excursion cancellation fees and administrative fees may apply. We recommend that you purchase a travel insurance policy to cover cancellation due to unforeseen circumstances.

INSURANCE: We highly recommend the purchase of trip cancellation insurance to cover unexpected trip interruptions, cancellations, and lost baggage. An application for trip cancellation insurance will be provided by the HAA upon confirmation. The pre-existing medical conditions exclusion is waived if the insurance is purchased within 15 days of initial deposit. Neither the Harvard Alumni Association nor our tour operators, including their representatives, employees and agents, will take responsibility for any costs, losses incurred or suffered by the guest, or guests’ dependents or traveling companions, with regards to, but not limited to, cancellation or curtailment of the tour, emergency evacuation expenses, medical expenses, repatriation expenses, damage/theft/loss of personal baggage, money and goods. Nor do they accept liability for any airline cancellation penalty incurred by the purchase of a non-refundable airline ticket or other expenses incurred by tour participants in preparing for the tour.

AIR ARRANGEMENTS: International and U.S. domestic airfare are not included in the program cost. In order to provide the greatest flexibility to participants, there are no designated group flights for this program. If requested, HAA can recommend a travel agent to arrange flights for this departure. Neither the Harvard Alumni Association nor the tour operator accepts the liability for any airline cancellation penalty incurred by the purchase of a non-refundable airline ticket. The air ticket when issued shall constitute the sole contract between the passenger and the airline concerned.

Please note: Please book your flights into Auckland and departing out of Dunedin.

WHAT TO EXPECT / PHYSICAL HEALTH: All participants must be in generally good health. Any condition that may require assistance or special medical attention must be reported at the time of your reservation. If you have any questions about the level of activity of this program or your ability to participate, please call HAA at 800.422.1636.

PREPARING FOR YOUR JOURNEY: You will be provided with pre-departure travel information, including specific suggestions for packing, a recommended reading list among other information.

EMERGENCY MEDICAL & EVACUATION INSURANCE: As a service to our travelers the HAA automatically provides basic emergency medical evacuation insurance. At the time of publication, this policy has the following schedule of benefits:
$5,000 Accident/Sickness Medical Expense; $200,000 Emergency Medical Evacuation & Return of Remains; $3,000 Emergency Reunion; $5,000 Accidental Death and Dismemberment

This insurance covers travelers for the HAA-sponsored program dates, but not for any extensions or independent travel plans. You will receive detailed information on this coverage approximately 30 days prior to your departure. Should you also purchase the Travel Insurance Select offered to you at confirmation, it will provide you with benefits which are additional to those stated above. This insurance is secondary to any insurance the traveler may already have.

CHANGES IN ITINERARY, PROGRAM AND COSTS:
The itinerary is subject to change at the discretion of Harvard Alumni Association and the tour operator. We reserve the right to change a program’s dates, staff (including study leader*), itineraries, or accommodations as conditions warrant. Deviations from the scheduled itinerary are at the expense of the individual. All prices quoted are based on prevailing fuel prices, airfares and currency exchange rates in effect as of March 2015 and are subject to change.

*In the event of a cancellation by the Harvard study leader, we will attempt to notify all travelers as soon as possible. We will make every reasonable effort to find a replacement study leader, but our ability to do so will depend on the availability of appropriate lecturers and proximity to the departure date. If we are not able to provide an appropriate substitute we will make every reasonable effort to provide other educational opportunities or program enhancements to ensure a viable travel study experience. Please note that all participants are bound to the cancellation fee schedule and other terms and conditions of the program regardless of whether or not a replacement study leader is found.

RESPONSIBILITY: The tour operator, its owners and employees act only as agents for the various independent suppliers and contractors providing transportation, hotel accommodations, restaurants, and other services connected with this tour. Such travel and services are subject to the terms and conditions under which such accommodations, services, and transportation are offered or provided, and the Harvard Alumni Association (HAA) and the tour operator and their respective, employees, agents, representatives, and assigns accept no liability therefore. The HAA and the tour operator, assume no liability for any injury, damage, loss, accident, delay, or other irregularity which may be caused by the defect of any aircraft or vehicle or the negligence or default of any company or person engaged in carrying out or performing any of the services involved. Additionally, responsibility is not accepted for losses, injury, damages, or expenses of any kind due to sickness, weather, strikes, local laws, hostilities, wars, terrorist acts, acts of nature or other such causes. All services and accommodations are subject to the laws of the country in which they are provided. The HAA and the tour operator reserve the right to make changes in the published itinerary whenever, in their sole judgment, conditions warrant, or if they deem it necessary for the comfort, convenience or safety of the tour participants. They reserve the right to withdraw this tour without penalty. The right is also reserved to decline to accept or retain any person as a member of the tour, or to substitute another qualified leader or special guest. Baggage and personal effects are the sole responsibility of the owners at all times. The price of the program is given in good faith based on current tariffs and rates, and is subject to change. Any tariff, exchange rate, or fuel increases will be passed onto participants. As part of the consideration and right to participate in this tour, each participant will be asked to sign a liability release.

PERSONAL INFORMATION: All personally identifiable information provided by HAA Travels tour participants is strictly confidential. Personal information is not shared with third parties or made publicly available except under the following circumstances: Name, degree, home city, and email address*, may be included in the tour participant list that is distributed to tour staff and HAA passengers prior to departure; relevant information provided by
tour participants to HAA and the tour operator is shared with the agents providing tour services in the destination. Per contractual agreement, the tour operator and its agents are prohibited to share or sell this information to other parties.

*Please let us know if you would like to opt out of sharing your email address on the tour participant list.

**APPEARING IN PHOTOS:** Photos from HAA trips may be posted on photo-sharing web sites or on social networking sites. Your likeness may appear in some photos or videos, posted either by HAA or other travelers, and the circulation of the materials could be worldwide. Trip photos may also be selected to appear in future HAA travels promotions; HAA will attempt to notify the traveler in advance, but no compensation is available for appearing in a trip photo used for promotional purposes.

**DISCLAIMER:** Every reasonable effort has been made to ensure the accuracy of information presented in this publication. Harvard Alumni Association is not responsible for errors in or damages resulting from use of the information contained herein. Information contained in this document is subject to change.

**QUESTIONS** Please call HAA Travels at 800.422.1636 or 617.496.0806, or email us at haatrails@harvard.edu