THE PARIS OF THOMAS JEFFERSON
MAY 20-27, 2018
TRAVELS TERMS & CONDITIONS

TOUR OPERATOR: International Seminar Design, Inc. (ISDI)

ADMINISTRATION: Exclusively developed for the Harvard Alumni Association by Harvard Alumni Travels and Dartmouth College

CO-SPONSOED WITH: Dartmouth College

PROGRAM RATES:
Per person double occupancy: $5,995
*Per person single supplement: $1,395

*Due to unique inventory at the Hotel Regina, if two individuals wish to share a room with two separate beds, it will be necessary to upgrade to a Prestige room at an additional cost of $350 total (or $175 per person) for the duration of the tour.

PROGRAM COST INCLUSIONS:
Six nights’ accommodations in the five-star Hotel Regina in Paris, meals per the itinerary: breakfast daily, four lunches, three dinners; one reception; wine or beer with each lunch and dinner, plus mineral water, soft drinks, coffee, and tea; entrance fees to all sites listed in the itinerary; land transportation by private air-conditioned motor coach per itinerary; expert local English-speaking guides and services of ISDI tour manager; luggage handling two bags per person upon arrival and departure at the hotels; gratuities for guides and drivers; complete pre-tour documentation and materials; $200,000 emergency medical evacuation insurance.

PROGRAM COST EXCLUSIONS:
International and domestic airfare, airport and airline taxes, and any airline fuel surcharges; airport porterage; transfers to and from the airport upon arrival and departure in Paris; passport and visa fees; gratuities for hotel housekeeping staff; excursions or meals marked optional or independent on the itinerary; any personal items not listed as included such as telephone calls, personal services and travel extensions, room service and valet service; items such as wines, liquors, mineral water, à la carte orders and laundry charges. Other items not specifically mentioned as included. If due to weather, flight schedules, or other uncontrollable factors, participants or representatives from Harvard Alumni Association are required to spend any additional nights, they will be responsible for their own hotel, transfers, and meal costs; Trip Cancellation / Interruption Insurance.

PROGRAM SIZE: This tour, (exclusively developed for Harvard Alumni Association Travels and Dartmouth College), is limited to 30 participants on a first-come, first-served basis. The minimum group size is 20. Harvard passengers will be joined by guests from the co-sponsoring institution, Dartmouth College. Should the minimum not be met, we reserve the right to cancel the program, levy a small group surcharge, and/or send the program without a Harvard study leader. We retain the right to add staff members and/or invited guests to any of our group departures regardless of the stated group-size limitation.

RESERVATIONS, DEPOSITS, & FINAL PAYMENT:
To reserve a space on this program, a $1,000 deposit is required per person. Please call Harvard Alumni Travels at 800-422-1636 or 617-496-0806 or fill out and mail or fax the registration form (to 617-495-0434). Reservations are acknowledged in order of receipt until the maximum enrollment has been reached. Deposits may be made by check, payable to Harvard Alumni Travels, or with a major credit card. Final payment, payable by check, is due 100 days prior to departure.

CANCELLATIONS & REFUNDS: Notification of cancellation must be received in writing by HAA from the participant. Should you have to cancel, the following terms will apply per person: Cancellations received on or before February 9, 2018 are subject to a full refund minus $500 per person administrative fee. Cancellations received between February 10 and April 5, 2018 are subject to a refund of any recoverable land costs, less $2,750 per person cancellation charge.
Participants with medical issues and/or dietary restrictions must make them known to us well before departure, and impairments regarding mobility must be disclosed prior to booking. If you have any questions about the level of activity of this program or your ability to participate, please call Harvard Alumni Travels at 800-422-1636.

PREPARING FOR YOUR JOURNEY: You will be provided with comprehensive pre-departure travel information, including specific suggestions for packing, a recommended reading list and amenities pack.

EMERGENCY MEDICAL & EVACUATION INSURANCE: As a service to our travelers Harvard Alumni Travels automatically provides basic emergency medical evacuation insurance. This policy has the following schedule of benefits: $5,000 Accident/Sickness Medical Expense; $200,000 Emergency Medical Evacuation (to the nearest appropriate facility based on medical necessity as determined by local attending physician) & Return of Remains; $3,000 Emergency Reunion; $5,000 Accidental Death and Dismemberment. This insurance is secondary to any insurance the traveler may already have. This insurance covers travelers for the Harvard-sponsored program dates, including optional group extensions, but not for any independent travel plans. You will receive detailed information on this coverage approximately 30 days prior to your departure. Should you also purchase the Ripcord Rescue Travel Insurance plan offered to you at confirmation, it will provide you with benefits which are additional to those stated above.

CHANGES IN ITINERARY, PROGRAM, STAFFING, AND COSTS: The itinerary is subject to change at the discretion of Harvard Alumni Travels and the tour operator. We reserve the right to change a program’s dates, staff (including study leader*), itineraries, or accommodations as conditions warrant. Harvard Alumni Travels reserves the right to cancel the program, levy a small group surcharge, and/or send the program without a study leader. If Harvard Alumni Travels is unable to confirm a study leader or should the study leader cancel from this program, we reserve the right to operate the program regardless of Harvard representation. Deviations from the scheduled itinerary are at the expense of the individual. All prices quoted are based on prevailing fuel prices, airfares and currency exchange rates in effect as of August 2017 and are subject to change.
In the event of a cancellation by the Harvard study leader, we will attempt to notify all travelers as soon as possible. We will make every reasonable effort to find a replacement study leader, but our ability to do so will depend on the availability of appropriate lecturers and proximity to the departure date. If we are not able to provide an appropriate substitute we will make every reasonable effort to provide other educational opportunities or program enhancements to ensure a viable travel study experience. Please note that all participants are bound to the cancellation fee schedule and other terms and conditions of the program regardless of whether or not a replacement study leader is found.

RESPONSIBILITY: The tour operator, its owners and employees act only as agents for the various independent suppliers and contractors providing transportation, hotel accommodations, restaurants, and other services connected with this tour. Such travel and services are subject to the terms and conditions under which such accommodations, services, and transportation are offered or provided, and Harvard Alumni Travels and the tour operator and their respective, employees, agents, representatives, and assigns accept no liability therefore. Harvard Alumni Travels and the tour operator, assume no liability for any injury, damage, loss, accident, delay, or other irregularity which may be caused by the defect of any aircraft or vehicle or the negligence or default of any company or person engaged in carrying out or performing any of the services involved. Additionally, responsibility is not accepted for losses, injury, damages, or expenses of any kind due to sickness, weather, strikes, local laws, hostilities, wars, terrorist acts, acts of nature or other such causes. All services and accommodations are subject to the laws of the country in which they are provided. Harvard Alumni Travels and the tour operator reserve the right to make changes in the published itinerary whenever, in their sole judgment, conditions warrant, or if they deem it necessary for the comfort, convenience or safety of the tour participants. They reserve the right to withdraw this tour without penalty. The right is also reserved to decline to accept or retain any person as a member of the tour, or to substitute another qualified leader or special guest. Baggage and personal effects are the sole responsibility of the owners at all times. The price of the program is given in good faith based on current tariffs and rates, and is subject to change. Any tariff, exchange rate, or fuel increases will be passed onto participants. As part of the consideration and right to participate in this tour, each participant will be asked to sign a liability release.

PERSONAL INFORMATION: All personally identifiable information provided by tour participants is strictly confidential. Personal information is not shared with third parties or made publicly available except under the following circumstances: Name, degree, home city, and email address*, may be included in the tour participant list that is distributed to tour staff and participants prior to departure; relevant information provided by tour participants to Harvard Alumni Travels and the tour operator is shared with the agents providing tour services in the destination. Per contractual agreement, the tour operator and its agents are prohibited to share or sell this information to other parties. *Please let us know if you would like to opt out of sharing your email address on the tour participant list.

APPEARING IN PHOTOS: Photos from Harvard trips may be posted on photo-sharing web sites or on social networking sites. Your likeness may appear in some photos or videos, posted either by Harvard Alumni Travels or other travelers, and the circulation of the materials could be worldwide. Trip photos may also be selected to appear in future Harvard Alumni Travels promotions; Harvard Alumni Travels will attempt to notify the traveler in advance, but no compensation is available for appearing in a trip photo used for promotional purposes.

DISCLAIMER: Every reasonable effort has been made to ensure the accuracy of information presented in this publication. Harvard Alumni Travels is not responsible for errors in or damages resulting from use of the information contained herein. Information contained in this document is subject to change.

QUESTIONS Please call Harvard Alumni Travels at 800-422-1636 or 617-496-0806, or email us at haatravels@harvard.edu.