EXPLORING HAVANA, CUBA
OCTOBER 23-28 2015

TOUR OPERATOR: Distant Horizons
CST# 2046776-40

PROGRAM RATES:
$4,695 per person double occupancy
$795 single supplement

PROGRAM COST INCLUSIONS: Round trip airfare on a flight from Miami to Havana; accommodation as listed in the itinerary based on double occupancy (not including overnight in Miami on October 22); meals as listed in the program: one drink is included with lunch and one with dinner (bottle of water, soda, beer, or rum-based cocktail); cocktails at the welcome and farewell dinners; bottled water on the bus; all sightseeing and excursions as listed in a deluxe, air-conditioned bus; all entrance fees listed; all special events listed; the services of a local guide; the services of a tour director who will accompany the group throughout the trip; all gratuities to drivers, local guides and the tour director; $200,000 emergency evacuation insurance.

PROGRAM COST EXCLUSIONS: Airfare from home city to Miami; optional overnight in Miami on October 22; excess baggage charges levied by airlines (strictly enforced in Miami); $20 for each checked bag on charter flight; departure tax of 25 Cuban convertible pesos (about $25USD) to be paid on departure from Havana; meals and beverages other than specified in the itinerary; personal trip cancellation and baggage insurance; laundry and other items of a personal nature; any other items not specifically mentioned as included.

*Also not included: any and all expenses resulting from delays arising beyond the direct control of the tour operator due to bad weather, trail, river, sea, and/or road conditions, sickness, civil unrest, government action; or any other transportation delays for any reason beyond their direct control.

PROGRAM SIZE: This tour, (exclusively developed for the Harvard Alumni Association), is limited to 25 participants on a first-come, first-served basis. The minimum group size is 12. Should the minimum not be met, we reserve the right to cancel the program, levy a small group surcharge, and/or send the program without a HAA study leader. We retain the right to add staff members and/or invited guests to any of our group departures regardless of the stated group-size limitation.

RESERVATIONS, DEPOSITS, & FINAL PAYMENT:
Reservations for the tour require a deposit of $1,000 per person, an application form signed by the participant and a legible photocopy of the first two pages of the participant’s passport. Please fill out and mail or fax the registration form (to 617-496-4011).

Reservations are acknowledged in order of receipt until the maximum enrollment has been reached. Full balance of the trip cost is due upon receipt of invoice no later than 90 days prior to departure. All payments must be made by check only.

Upon reservation you must provide your full legal name as it appears on your passport, your date of birth, and your gender. In the event an airline ticket is issued with incorrect information you have provided, you will be responsible for charges associated with the ticket’s reissue.

CANCELLATIONS & REFUNDS: Notification of cancellation must be received in writing by HAA from the participant. The following cancellation fee schedule applies. If notification is received by:

Notice more than 60 days prior to departure: a refund less a $250 cancellation charge.
Notice between 60 days and 45 days prior to departure: a refund less 50% of trip price.
Notice between 44 days and 31 days prior to departure: a refund less 75% of trip price.
No refund shall be issued if cancellation is received on or less than 30 days prior to departure date.

No refunds shall be issued after the tour has commenced. No refunds shall be issued for occasional missed meals, sightseeing tours or any unused services.

HAA and Distant Horizons reserve the right to cancel any tour prior to departure for any reason, including insufficient number of participants, and to decline to accept or retain any person as a participant at any time. Should this happen, refunds will be made without obligation, although we cannot be held responsible for any additional costs already incurred by participants.

INSURANCE: We highly recommend the purchase of trip cancellation insurance. An application for trip cancellation insurance will be provided by the HAA upon confirmation. The pre-existing medical conditions exclusion is waived if the insurance is purchased within 15 days of initial deposit. Neither the Harvard Alumni Association nor our tour operators, including their representatives, employees and agents, will take responsibility for any costs, losses incurred or suffered by the guest, or guests’ dependents or traveling companions, with regards to, but not limited to, cancellation or curtailment of the tour, emergency evacuation expenses, medical expenses, repatriation expenses, damage/theft/loss of personal baggage, money and goods. Nor do they accept liability for any airline cancellation penalty incurred by the purchase of a non-refundable airline ticket or other expenses incurred by tour participants in preparing for the tour.

WHAT TO EXPECT / PHYSICAL HEALTH:
Participation on a HAA program requires that passengers be in generally good health. It is essential that persons with any medical issues and/or dietary restrictions make them known to us well before departure. Any impairments regarding mobility must be disclosed to HAA prior to booking. We can counsel participants on whether a trip is appropriate for them.

PREPARING FOR YOUR JOURNEY:
You will be provided with comprehensive pre-departure travel information, including specific suggestions for packing, a recommended reading list and amenities pack.

EMERGENCY MEDICAL & EVACUATION INSURANCE: As a service to our travelers the HAA automatically provides emergency medical evacuation insurance. At the time of publication, this policy has the following schedule of benefits:

$5,000 Accident/Sickness Medical Expense; $200,000 Emergency Medical Evacuation & Return of Remains; $3,000 Emergency Reunion; $5,000 Accidental Death and Dismemberment

This insurance covers travelers for the HAA-sponsored program dates, but not for any extensions or independent travel plans. You will receive detailed information on this coverage approximately 30 days prior to your departure. Should you also purchase the Travel Insurance Select offered to you at confirmation, it will provide you with benefits which are additional to those stated above. This insurance is secondary to any insurance the traveler may already have.

CHANGES IN ITINERARY, PROGRAM AND COSTS: The itinerary is subject to change at the discretion of Harvard Alumni Association and the tour operator. We reserve the right to change a program’s dates, staff (including study leader*), itineraries, or accommodations as conditions warrant. Deviations from the scheduled itinerary are at the expense of the individual. All prices quoted are based on prevailing fuel prices, airfares and currency exchange rates in effect as of March 2015 and are subject to change.

*In the event of a cancellation by the Harvard study leader, we will attempt to notify all travelers as soon as possible. We will make every reasonable effort to find a replacement study leader, but our ability to do so will depend on the availability of appropriate lecturers and proximity to the departure date. If we are not able to provide an appropriate substitute we will make every reasonable effort to provide other educational opportunities or program enhancements to ensure a viable travel study experience. Please note that all participants are bound to the cancellation fee schedule and other terms and conditions of the program regardless of whether or not a replacement study leader is found.

RESPONSIBILITY: Distant Horizons and Harvard Alumni Association (HAA) act only in the capacity of agents for the hotels, airlines, bus companies, railroads, ship lines or owners or contractors providing accommodations, transportation or other services. As a result, all coupons, receipts or tickets are issued subject to the terms and conditions specified by the supplier. By acceptance of tour membership, the participant agrees that neither Distant Horizons, nor HAA, nor any of their subsidiaries shall become liable or responsible for personal injury, damage to persons or property, loss, delay or irregularity caused by persons not controlled by it, such as (without limitation) airlines,
bus and shipping companies, suppliers of accommodations or other services, or resulting from any acts of God, defects in vehicles, strikes, wars, whether declared or otherwise, civil disturbances, medical or customs regulations, acts of terrorism, epidemics or government restrictions. Distant Horizons and HAA cannot be held responsible for unfavorable weather or closure of access routes due to bad weather conditions. Distant Horizons and HAA are not responsible for any additional expenses or liability sustained or incurred by the participant as a result of the above mentioned causes.

Tour participant acknowledges receipt of a copy of these Terms and Conditions and signifies acceptance of, and consents to, all of the terms and conditions set forth herein, on behalf of any participants they may act for and for themselves when registering for, or making payments on, this tour.

PERSONAL INFORMATION: All personally identifiable information provided by HAA Travels tour participants is strictly confidential. Personal information is not shared with third parties or made publicly available except under the following circumstances: Name, degree, home city, and email address*, may be included in the tour participant list that is distributed to tour staff and HAA passengers prior to departure; relevant information provided by tour participants to HAA and the tour operator is shared with the agents providing tour services in the destination. Per contractual agreement, the tour operator and its agents are prohibited to share or sell this information to other parties. *Please let us know if you would like to opt out of sharing your email address on the tour participant list.

APPEARING IN PHOTOS: Photos from HAA trips may be posted on photo-sharing web sites or on social networking sites. Your likeness may appear in some photos or videos, posted either by HAA or other travelers, and the circulation of the materials could be worldwide. Trip photos may also be selected to appear in future HAA travels promotions; HAA will attempt to notify the traveler in advance, but no compensation is available for appearing in a trip photo used for promotional purposes.

DISCLAIMER: Every reasonable effort has been made to ensure the accuracy of information presented in this publication. Harvard Alumni Association is not responsible for errors in or damages resulting from use of the information.

QUESTIONS Please call HAA Travels at 800.422.1636 or 617.496.0806, or email us at haatravels@harvard.edu