TERMS & CONDITIONS

Please note that these terms and conditions are set by the tour operator. Your acceptance of these terms indicates an agreement between you and the tour operator. Any disagreement with these terms must be addressed with the tour operator.

PROGRAM NAME: A CONNOISSEUR’S MEXICO ART, ARCHAEOLOGICAL & ARCHITECTURAL TREASURES OF MEXICO CITY

PROGRAM DATES: FEBRUARY 18-23, 2015

CO-SPONSORS: HARVARD EXCLUSIVE

PROGRAM SIZE: This tour, (exclusively developed for the Harvard Alumni Association), is limited to 30 participants on a first-come, first-served basis. The minimum group size is 15. Should the minimum not be met, we reserve the right to cancel the program, levy a small group surcharge, and/or send the program without a HAA study leader. We retain the right to add staff members and/or invited guests to any of our group departures regardless of the stated group-size limitation.

TOUR OPERATOR: International Seminar Design, Inc. (ISDI)

PRICING: $3,995 per person, double occupancy / $695 single supplement

PROGRAM COST INCLUSIONS: Five (5) nights’ accommodations at the first-class Gran Hotel Ciudad de Mexico; breakfast daily, four (4) lunches, three (3) dinners, mineral water, wine or beer, and coffee or tea are included at lunches and dinners; full sightseeing as per the program with expert local guides, including all entrance fees; private motor coach transportation throughout the program, including one group airport transfer on arrival day and one group airport transfer on departure day; gratuities to coach drivers, local guides, and hotel and restaurant personnel; services of a professional, experienced ISDI Tour Director; complete pre-tour documentation and materials; $200,000 emergency medical evacuation insurance.

PROGRAM COST EXCLUSIONS: U.S. domestic or international airfare and taxes; passport/visa fees; airport porterage; gratuities to hotel housekeeping staff; personal items and services such as laundry, beer, wines, liquors, and mineral water unless specified in the itinerary; travel extensions and transportation not included in the itinerary; transfers to and from the airport and hotel for those not participating in the group transfers; optional trip insurance; any item not specifically listed as included.

If due to weather, flight schedules, or other uncontrollable factors, participants are required to spend any additional nights, they will be responsible for their own hotel, transfers, and meal costs.

AIRFARE: Participants are responsible for their own travel arrangements between their home city and the tour starting and ending point.

Please note that neither the Harvard Alumni Association nor ISDI accepts the liability for any airline cancellation penalty incurred by the purchase of a non-refundable airline ticket. The air ticket when issued shall constitute the sole contract between the passenger and the airline concerned.

WHAT TO EXPECT / PHYSICAL HEALTH: HAA trips are designed for Harvard alumni and friends who are interested in learning while they travel. Trips are moderately active, although most activities can be catered to multiple ability levels. Some walks or site visits are potentially long on uneven surfaces and paths. In order to enjoy the trips, an open mind, flexibility, and the ability to enjoy the company of fellow travelers are
essential. It is also important to judge your ability to participate with a group, and your ability to keep up with scheduled activities. Participation on a HAA program requires that passengers be in generally good health. It is essential that persons with any medical issues and/or dietary restrictions make them known to us well before departure. Any impairments regarding mobility must be disclosed to HAA prior to booking. We can counsel participants on whether a trip is appropriate for them.

RESERVATIONS, DEPOSITS, & FINAL PAYMENT:
To reserve a space on this program, a $1,000 non-refundable deposit is required per person. Please either call us at 800.422.1636 or 617.496.0806 or fill out and mail or fax the registration form. Reservations are acknowledged in order of receipt until the maximum enrollment has been reached. Final payment for all land and air costs is due by 100 days prior to departure and must be made by check.

CANCELLATIONS & REFUNDS: Notification of cancellation must be received in writing by HAA from the participant. All cancellations must be received in writing by HAA. Charges are calculated as of the day notification is received according to the following fee schedule. Written cancellation received by HAA on or by November 10, 2014: full refund minus $500 per person administrative fee. Written cancellation received by ISDI between November 11 and December 29, 2014: full refund of any recoverable land costs, less $1,500 per person cancellation charge (includes administrative fee). Written cancellation received by ISDI on or after December 30, 2014: no refund. After the tour has commenced, it is not possible to issue any refunds. No refunds are issued for any unused portion of the tour including, but not limited to, occasional missed meals or sightseeing tours. In the case of cancellation, substitutions are not acceptable. The tour cost is non-transferable.

TRIP INSURANCE: We highly recommend the purchase of trip cancellation insurance. An application for trip cancellation insurance will be provided by the HAA upon confirmation. The pre-existing medical conditions exclusion is waived if the insurance is purchased within 15 days of initial deposit. Neither the Harvard Alumni Association nor our tour operators, including their representatives, employees and agents, will take responsibility for any costs, losses incurred or suffered by the guest, or guests’ dependents or traveling companions, with regards to, but not limited to, cancellation or curtailment of the tour, emergency evacuation expenses, medical expenses, repatriation expenses, damage/theft/loss of personal baggage, money and goods. Nor do they accept liability for any airline cancellation penalty incurred by the purchase of a non-refundable airline ticket or other expenses incurred by tour participants in preparing for the tour.

EMERGENCY MEDICAL & EVACUATION INSURANCE: As a service to travelers, the HAA automatically provides emergency medical evacuation insurance. At the time of publication, this policy has the following schedule of benefits: $5,000 Accident/Sickness Medical Expense ($50 deductible); $200,000 Emergency Medical Evacuation & Return of Remains; $3,000 Emergency Reunion; $5,000 Accidental Death and Dismemberment.

This insurance covers travelers for the HAA-sponsored program dates, but not for any extensions or independent travel plans. You will receive detailed information on this coverage approximately 30 days prior to your departure. Should you also purchase the Travel Insurance Select offered to you at confirmation, it will provide you with benefits which are additional to those stated above. This insurance is secondary to any insurance the traveler may already have.

CHANGES IN ITINERARY: The itinerary is subject to change at the discretion of Harvard Alumni Association and the tour operator. We reserve the right to change a program’s dates, staff (including study leader*), itineraries, or accommodations as conditions warrant. Deviations from the scheduled itinerary are at the expense of the individual.

*In the event of a cancellation by the Harvard study leader, we will attempt to notify all travelers as soon as possible. We will make every reasonable effort to find a replacement study leader, but our ability to do so will depend on the availability of appropriate lecturers and proximity to the departure date. If we are not able to
provide an appropriate substitute we will make every reasonable effort to provide other educational opportunities or program enhancements to ensure a viable travel study experience. Please note that all participants are bound to the cancellation fee schedule and other terms and conditions of the program regardless of whether or not a replacement study leader is found.

QUESTIONS: Please call the Travel Program at the Harvard Alumni Association at 800.422.1636 or 617.496.0806, or email us at haatravels@harvard.edu

RESPONSIBILITY: The tour operator, its owners and employees act only as agents for the various independent suppliers and contractors providing transportation, hotel accommodations, restaurant, and other services connected with this tour. Such travel and services are subject to the terms and conditions under which such accommodations, services, and transportation are offered or provided, and the Harvard Alumni Association (HAA) and the tour operator and their respective, employees, agents, representatives, and assigns accept no liability therefore. The HAA and the tour operator, assume no liability for any injury, damage, loss, accident, delay, or other irregularity which may be caused by the defect of any aircraft or vehicle or the negligence or default of any company or person engaged in carrying out or performing any of the services involved. Additionally, responsibility is not accepted for losses, injury, damages, or expenses of any kind due to sickness, weather, strikes, local laws, hostilities, wars, terrorist acts, acts of nature or other such causes. All services and accommodations are subject to the laws of the country in which they are provided. The HAA and the tour operator reserve the right to make changes in the published itinerary whenever, in their sole judgment, conditions warrant, or if they deem it necessary for the comfort, convenience or safety of the tour participants. They reserve the right to withdraw this tour without penalty. The right is also reserved to decline to accept or retain any person as a member of the tour, or to substitute another qualified leader or special guest. Baggage and personal effects are the sole responsibility of the owners at all times. The price of the program is given in good faith based on current tariffs and rates, and is subject to change. Any tariff, exchange rate, or fuel increases will be passed onto participants. As part of the consideration and right to participate in this tour, each participant may be asked to sign a liability release.

PERSONAL INFORMATION: All personally identifiable information provided by HAA Travels tour participants is strictly confidential. Personal information is not shared with third parties or made publicly available except under the following circumstances: 1) Name, degree, home city, and email address*, may be included in the tour participant list that is distributed to tour staff and HAA passengers prior to departure. 2) Relevant information provided by tour participants to HAA and the tour operator is shared with the agents providing tour services in the destination. Per contractual agreement, the tour operator and its agents are prohibited to share or sell this information to other parties. *Please let us know if you would like to opt out of sharing your email address on the tour participant list.

APPEARING IN PHOTOS: Photos from HAA trips may be posted on photo-sharing web sites such as Snapfish or on social networking sites such as Facebook. Your likeness may appear in some photos or videos, posted either by HAA or other travelers, and the circulation of the materials could be worldwide. Trip photos may also be selected to appear in future HAA travels promotions; HAA will attempt to notify the traveler in advance, but no compensation is available for appearing in a trip photo used for promotional purposes.

DISCLAIMER: Every reasonable effort has been made to ensure the accuracy of information presented in this publication. Harvard Alumni Association is not responsible for errors in or damages resulting from use of the information contained herein. Information contained in this document is subject to change.